



# MBA Graduation Request Form

Date.....

Subject: Graduation request on.....semester

To: Dean of Master of Business Administration Program

Student name..... Student ID.....

Major of study..... Study Plan  A (Thesis)  B (Non-Thesis)

Telephone number.....E-mail.....

has request for graduate in MBA program with the following documents:

**Student has fulfilled the requirements:**

- Complete in the full course structure (Total 42 credits with GPA  $\geq$  3.00).
- Pass the comprehensive examination.
- Pass the IS oral presentation.
- Pass the English proficiency test.
- has already published the IS paper.

**The attach documents:**

- A copy of transcript.
- A copy of thesis or IS approval page.
- A copy of the conference certificate
- A copy of the published article (proceeding) (E-mail to: [mba1@siam.edu](mailto:mba1@siam.edu) with name, surname and ID)
- Plagiarism checking result ( $\leq$ 25%)\*

Yours Sincerely,

.....  
(.....)

Student's Signature

MBA office approval	Dean approval
..... Signature..... (.....)	..... Signature..... (.....)

\*Contact the Maruey Library on the 6<sup>th</sup> floor 19<sup>th</sup> Building, Tel. 02-4570068 ext.5334